

# IAMLADP 2010 OECD, Paris, 21-23 June

## Practical arrangements



**OECD Conference Centre**  
2, rue André Pascal  
75775 Paris Cedex 16, France  
Metro: La Muette (Line 9)  
☎: + (33) 1 45 24 82 00  
[www.oecd.org/conferencecentre](http://www.oecd.org/conferencecentre)

[Map of the area around OECD Headquarters](#)

For questions relating to the organisation or logistics of the meeting, please contact [axelle.barrey@oecd.org](mailto:axelle.barrey@oecd.org)

## Registration

Registration of delegates will take place at the OECD Conference Centre in a reception area specially reserved for IAMLADP delegates (on your left as you enter the Centre).

Please arrive well before the start of your meeting to allow sufficient time for registration formalities. You are welcome to leave any large items of luggage you may have with you at the Welcome Desk (☎ 89.97).

You will be given a conference case and badge on presentation of photo ID which will immediately be returned to you.

This badge, which will remain valid for the duration of the meeting, will give you access to the Conference Centre meeting rooms, bookshop and restaurants. For security reasons, badges must be worn and visible at all times.

### Welcome Desk opening times

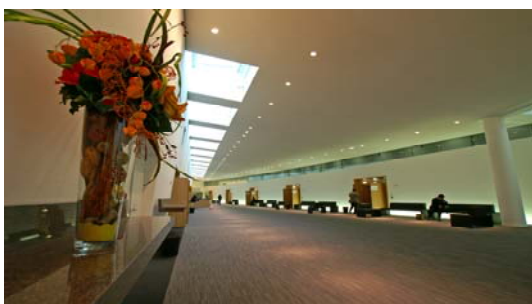
Monday 21 June:	9:00 until 11:30 13:00 until 15:00
Tuesday 22 June:	9:00 until 10:30



## Conference rooms

- IAMLADP Executive Session: Room CC12
- IAMLADP Plenary Session: Room CC12
- Meeting of the Secretariat: Room MZ-05
- Peer-Learning Sessions\*: Rooms CC12, CC13, MZ-05

\* Meeting rooms for the Peer-Learning Sessions (CC12, CC13 and MZ-05) will be allocated according to the number of participants per session.



Cloakrooms are provided at the entrance to all meeting rooms. Delegates are kindly requested to turn off their mobile phones before entering meeting rooms.

## Facilities

### ■ Internet access

Conference participants can access the Internet from virtually anywhere in the OECD Conference Centre through WiFi hotspots.

### ■ Cyber room

Computers with Internet access and printers are available in the Cyber Room (Room CC2) opposite the Café Conférence.

Login username: guestoecd  
Password: Desktop2007  
Logon: please select "to this computer"

### ■ Photocopiers

A photocopier near to Room CC12 is available for use by delegates (password: 1510 + **ID**).

A Copy Centre is located at the foot of the escalators (☎ 75.66).

### ■ Bookshop

The OECD Bookshop (☎ 79.77), located on Level -1 near to the L'Expresso cafeteria, sells the latest OECD publications, as well as a range of OECD branded products such as mugs, pens and postcards.

Open from 9:00 to 18:00



### ■ Taxis

If you would like to book a taxi, please contact the Welcome Desk (☎ 82.00 or 89.97) from one of the telephones at your disposal in the Conference Centre.

The Welcome Desk is open from 8:00 to 18:00

## Coffee breaks

- IAMLADP delegates will be offered coffee breaks outside the entrance to meeting room CC12 at the following times:

Monday 21 June: 10:00 until 11:00  
Tuesday 22 June: 11:30 until 11:45  
Wednesday 23 June: 11:30 until 11:45

- **Café Conférence**

Coffee, tea, mineral water and fruit juice can be purchased from the Café Conférence (☎ 38.42) located on Level -1, next to the Cyber café. Cash payments only.

Open all day from 8:30 to 17:00



- **L'Expresso**

A 132-seat cafeteria is located on Level -1 (☎ 93.95) where breakfast, lunch, salads, sandwiches and snacks can be purchased throughout the day. Cash payments only.

Open from 8:00 to 17:00

## Catering

*If you would like to have lunch on the spot, the OECD Conference Centre has two restaurants:*

- **Restaurant des Nations**

110-seat restaurant with waiter service, offering simple and refined dishes.

Located on the 1<sup>st</sup> floor.

Advance booking recommended: ☎ 96.63.

Payment in cash or by credit card.

– *Two-course set menu*

*Starter+main dish or main dish+dessert: €22.50*

– *Three-course set menu*

*Starter+main dish+dessert: €28*

Open from 12:00 to 14:00

- **Buffet du Parc**

Self-service restaurant offering a range of set menus and a wide choice of starters, main courses, grilled meats and desserts.

Located on the ground floor.

Cash payments only.

Open from 11:45 to 14:15

*If you would like to have lunch outside the OECD, the nearest restaurants are about a 5-10 minute walk away.*

Map of the OECD Conference Centre 

## Cocktail

*IAMLADP delegates are cordially invited to a cocktail dinner in the Buffet du Parc in the OECD Conference Centre on:*

***Tuesday 22 June 2010 from 18:15 to 20:00***

*No reply is needed to this invitation.*

# Map of the OECD Conference Centre

