

IAMLADP WORKING GROUP ON LANGUAGE SERVICES (WG-LS)

WMO HEADQUARTERS, GENEVA

27-28 FEBRUARY, 2012

Room C2

PRELIMINARY DRAFT AGENDA

Monday, 27 February, 2012			
a.m.	11:00 – 11:30	1. Opening session chaired by A. Pitt, Chair, WG-LS	a) Adoption of the agenda b) Introduction
	11:30 – 12:00	2. Information on JIAMCATT chaired by A. Pitt, Chair, WG-LS	Oral progress report on JIAMCATT-12 (<i>M.-J. de Saint Robert</i> , JIAMCATT Secretary)
	12:00 – 12:30	3. Task Force on Contracting for Language Services Chaired by M. Draženović-CARRIERI, Chair, TF-C	a) Introduction and overview b) Update on CEB/AIIC negotiations (<i>to be determined</i>) c) Update on CEB/AITC negotiations (<i>P. McCarey, WHO</i>) d) Results of survey on external translation rates e) Discussion + Future work of TF-C and report to IAMLADP-12
<i>LUNCH BREAK</i>			
p.m.	14:00 – 15:30	Task Force on Contracting for Language Services(continued)	
	<i>COFFEE BREAK</i>		
	16:00 – 17:30	4. Task Force on performance management chaired by J. Richter, Chair, TF-PM	a) Introduction and overview b) Results of the survey on workload standards (<i>A. Pitt, ITU</i>) c) Report on the EU inter-institutional project on performance indicators d) Discussion + Future work of TF-C and report to IAMLADP-12

Tuesday, 28 February, 2012			
	09:30 – 10:30	Task Force on performance management (continued)	
a.m.	<i>COFFEE BREAK</i>		
	11:00 – 12:30	5. Task Force on Organization Profiles (chaired by P. McCarey, Chair, TF-OP)	a) Introduction and overview b) Discussion + Future work of TF-OP and report to IAMLADP-12
	<i>LUNCH BREAK</i>		
	14:00 – 14:30	Task Force on Organization Profiles (continued)	
p.m.	14:30 – 16:30	6. Other issues (chaired by A. Pitt, Chair, WG-LS)	Discussion of issues arising from IAMLADP-11 or other issues raised by the members, e.g.: - Existence/size of core translation units - Outsourcing of translation - ...
	~16:30	7. Closure of the meeting	