

General Information



IAMLADP | 2017 **Bangkok**

19-21 June 2017

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Conference venue and access

The meeting will take place at the United Nations Conference Centre (UNCC) in Bangkok, particularly in Conference Room 3, 1st floor, from Monday, 19 June to Wednesday, 21 June 2017. Official meetings times in Bangkok are from 0900 to 1200 hours and from 1400 to 1700 hours. Access for persons with reduced mobility is available throughout the UNCC premises. Requests for information and assistance may be submitted to escap-conference-management@un.org.

Registration and grounds passes for admission to the meeting

In accordance with the invitation letters issued in April 2017, organizations are kindly requested to provide their lists of representatives to the International Annual Meeting on Language Arrangements, Documentation and Publications (IAMLADP) Secretary, Mr. Igor Shpiniov, at shpiniov@un.org, at their earliest convenience. All authorized participants are asked to then register, as in previous years, using the online registration tool (<http://meetings.unescap.org/events/iamladp-2017/>) The online registration requires all participants to upload their photograph which will be used for the meeting badge.

The point of entry to the UNCC premises for meeting participants is the main gate of the United Nations building. Participants will have to go through an initial security screening, after which the grounds passes will be issued at the registration counter located after the security

screening inside UNCC, upon presentation of a valid photo ID, e.g. a national passport or laissez-passer.

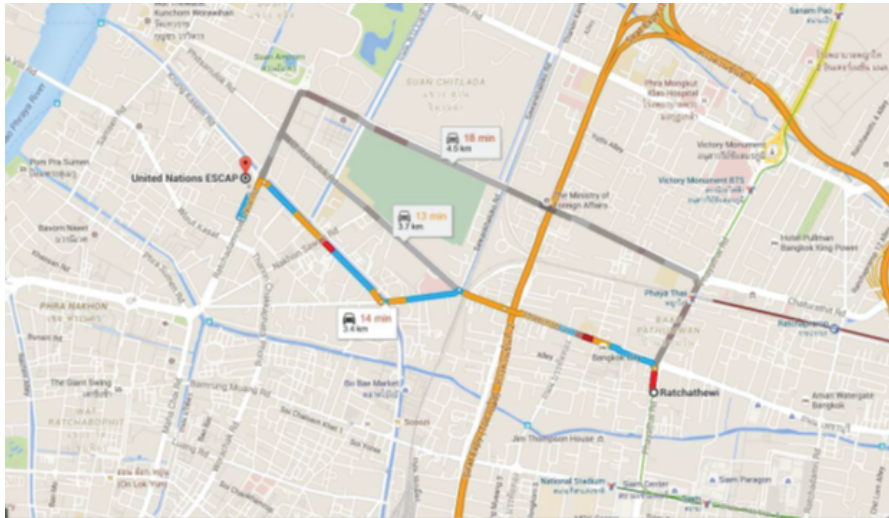
The registration counter for IAMLADP 2017 will be open from 0830 to 1600 hours on Monday, 19 June, through Wednesday, 21 June. Please note that the IAMLADP conference name badges must be worn visibly while in the United Nations complex. Bearers must comply with all lawful directions from United Nations security personnel.

Access to the United Nations Conference Centre

The nearest BTS Skytrain station is Ratchatewi. If taking BTS, exit the Ratchatewi station using the exit near the Asia Hotel. Motorcycle taxis and taxis are available from this station to the UN. A motorcycle taxi will cost around THB60 one-way and will take about 5-7 minutes. A taxi will take longer due to traffic and cost no less than THB60.

Map to UNCC

[The link on Google maps to the UNCC can be found here.](#)



United Nations Conference Centre

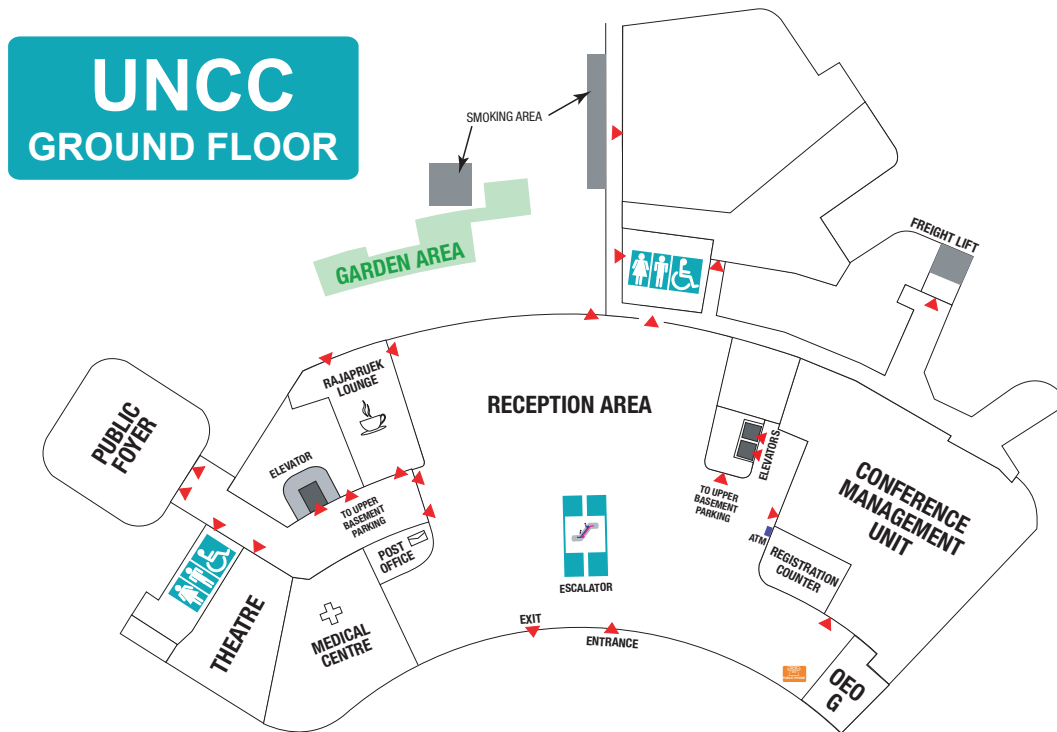
Entry to the UN Compound

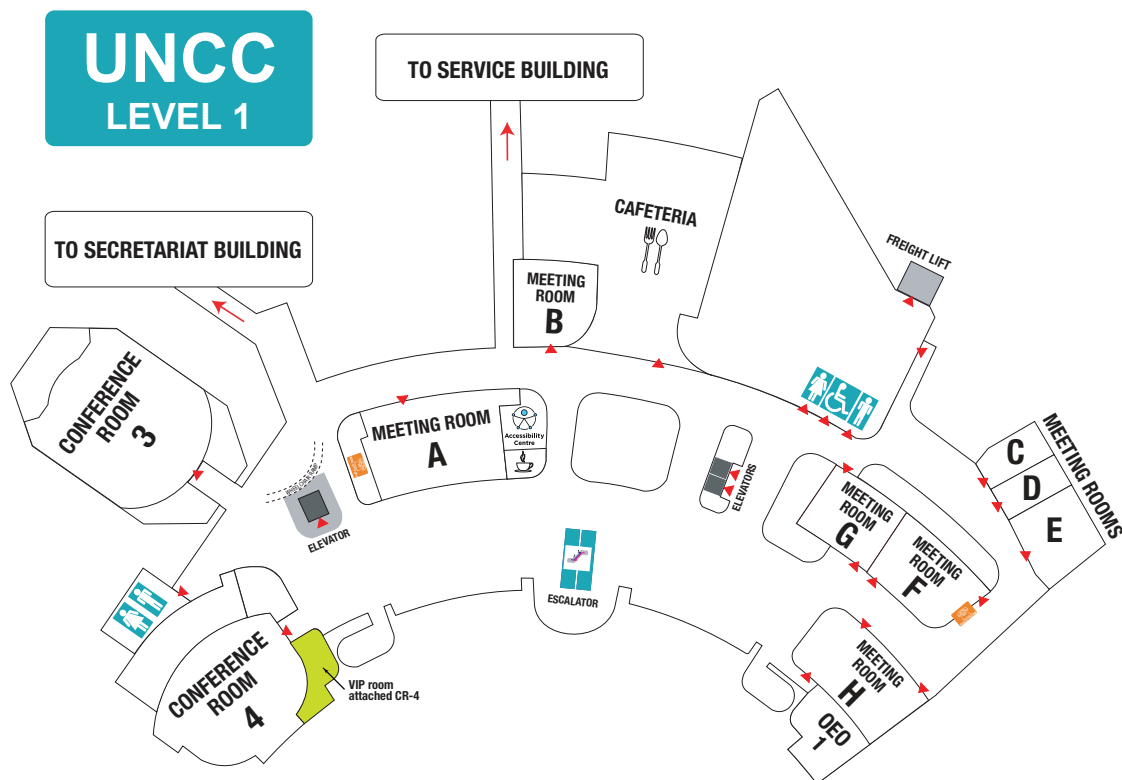
Pedestrian entry:

For those who are taking motorcycle taxis or taxis, enter the compound via the main pedestrian gate as indicated on the diagram above. **Upon arrival, notify the Security Officer that you are attending the “IAMLADP” meeting.** You will receive a visitor badge on the ground floor of UNCC. To get there, follow the route indicated in red on the diagram above.

The United Nations Conference Centre

Conference Room 3.....	1st floor
Cafeteria, Coffee Corner.....	1st floor
Accessibility Centre.....	1st floor
Souvenir Shop.....	1st floor
Reception Hall.....	ground floor
Rajapruerk Lounge.....	ground floor
Post Office.....	ground floor
Medical Service.....	ground floor
Siam Commercial Bank.....	Service Building, 1st floor





Reception

All participants are invited to a reception co-hosted by ESCAP and the Pacific Community on Monday, 19 June at 1730 hours, which will be held in the Reception Hall.

List of participants

The list of participants will be prepared by the IAMLADP Secretariat and posted on the website, as per the usual practice, and will also be displayed on the touchscreen units in front of Conference Room 3.

Meeting programme

The opening plenary will start at 0900 hours on Monday, 19 June 2017. For the complete meeting schedule, kindly refer to the provisional agenda and programme of work (circulated with the invitation letter and available at the IAMLADP members-only website).

Interpretation

Simultaneous interpretation will be provided in English and French during both the plenary and executive sessions.

Interventions during the meeting

The work of the interpreters and report writers will be greatly facilitated if prepared statements or presentations are submitted in advance, or as early as possible during the meeting, either by e-mail to escap-conference-management@un.org or in hard copy to the conference officer in the meeting room.

Ideas fair

Participants will also be asked to indicate in the registration form if their organizations would like a time slot at the ideas fair and, if so, what subject(s) they will suggest. Given the time constraints, requests to speak at the fair will be accepted on a first come, first served basis until the list is full, and only the first organization requesting to suggest a certain subject will be given a time slot.

Greening of the meeting and availability of documentation

Kindly note that, in keeping with the mandate to make IAMLADP meetings carbon-neutral, the 2017 IAMLADP session will be organized as a “green meeting”. This essentially involves aspects like working “paper-smart”, arranging “green” food and beverage services and compensating carbon emissions in connection with travel by encouraging the purchase of carbon offset certificates.

Organizations that purchase the carbon offset option when buying airline tickets for travel to Bangkok are asked to send a copy of the

confirmation/receipt to escap-conference-management@un.org. In addition, participants are asked to send to the same address the name of their hotel. This will help ESCAP to estimate the carbon emissions for the meeting and to deliver on the commitment by IAMLADP to climate neutrality. General questions about “greening” are also welcome.

As recommended by the Executive Committee, IAMLADP meetings are “paper-smart”. Accordingly, no documentation will be circulated in paper form. Instead, pre-session documents will be posted one week before the meeting at the latest on the IAMLADP website, and in-session documents will be circulated by e-mail. Participants are encouraged to use electronic versions of these documents via their portable computers/devices. A limited number of copies could be made available on demand.

Participants can conveniently access the agenda and programme of work, list of participants, and meetings details, as well as information about the facilities and services at the UNCC, using the touchscreens that are available throughout the UNCC.

Travel advisory

On 13 October 2016, the death of His Majesty King Bhumibol Adulyadej, who was highly revered by the people of Thailand, was announced. During the official mourning period of one year, Thai citizens are encouraged to wear black and others may also choose to do so. Visitors are advised to be respectful of Thai customs and may choose to wear black or plain, modest clothing out of respect. Thailand has laws against making negative comments about the institution of the monarchy. These laws are strictly enforced and are applicable to spoken, written and electronic communication, including social media, as well as gestures.

Visa requirements

Participants are REQUIRED to obtain an appropriate entry visa from the Thai Embassy or Consulate before entering Thailand, EXCEPT for those nationals entitled to visa exemption and visa on arrival. Please refer to the [website of the Ministry of Foreign Affairs of Thailand](#) for a list of countries and territories entitled to visa exemption and visa on arrival. ESCAP is not responsible for the accuracy or completeness of the information and for any questions please contact the Ministry of Foreign Affairs of Thailand.

Participants holding United Nations Laissez-Passers (UNLP) travelling on official business to

Thailand are REQUIRED to obtain an appropriate visa before departing to Thailand.

To apply for an appropriate entry visa to Thailand, participants are required to contact the respective Thai Embassy/Consulate for accurate information regarding the visa application procedures and required documents. The list of Thai Embassies/Consulates can be found at www.thaiembassy.org.

Participants who may wish to apply for a visa outside of their country of residence or reside in a country where there is no Thai Embassy/Consulate should check the location where it is possible for them to apply for a Thai visa. Please note that certain nationalities, for security reasons, are not allowed to apply for a visa except at the Thai Embassy/Consulate which has jurisdiction over the concerned territory.

Participants who may need further assistance from ESCAP on their visa application should contact the Visa and Shipment Unit, Division of Administration, at escap-da-vsuo@un.org. Participants who wish to apply for a visa on arrival at Suvarnabhumi International Airport or at Don Mueang International Airport should follow the requirements below:

- a. The applicant must be in possession of a passport, with a validity of at least six months, and a valid return ticket with date of departure within 15 days of the date of entry;

- b. The applicant must fill out an application form, which is available at the Visa-on-Arrival counter, supply one recent passport-sized photograph and pay a fee of 2,000 Thai baht.

NOTE: The information provided above is accurate as of January 2017. All participants are advised to consult with the Thai Embassy/Consulate in their respective countries regarding the latest applicable immigration requirements prior to their departure to Thailand.

Furthermore, in line with security procedures for United Nations staff members, travel notification through the Travel Request Information Process (TRIP) is required prior to any official travel to a non-phase area. Upon notification of travel on TRIP, United Nations staff members will automatically receive an updated security advice for United Nations visitors to Thailand. Please visit to apply for this travel notification. United Nations staff members are required to complete both the “BASIC SECURITY IN THE FIELD” and “ADVANCED SECURITY IN THE FIELD” training before travelling.

Weather

The weather in Bangkok is usually warm and humid. Light tropical clothing would be appropriate. The conference rooms where the meetings are to be held are air-conditioned and the temperature is maintained in the range of 23-24 degrees Celsius (73-75 degrees Fahrenheit).

Electric Plug and Socket

The electric power in Thailand is 220V running at 50Hz and the plug types used are either type A, type B, or type C¹. A hybrid socket is almost universally found, which accepts a combination of the above plug types. Delegates are strongly encouraged to carry their own adapters for use with laptops and other electrical appliances as the secretariat will not be able to provide these. In case of need, adapters can be purchased from shops in the city dealing in electronic and electrical items.

¹<http://www.iec.ch/worldplugs/> (accessed on 19 January 2017).



Type A



Type B



Type C



Hybrid Socket

Health and vaccination

Upon arrival at the port of entry in Thailand, participants who are nationals of or have traveled from/through countries which have been declared yellow fever infected areas must provide an International Health Certificate proving that they have received a valid yellow fever vaccination at the Health Control Office upon arrival before proceeding to immigration. A valid vaccination certificate means that the vaccine was administered at least 10 days prior to travel to the affected country. The International Health Certificate must also be submitted together with the visa application form.

Please refer to the [website of the Ministry of Foreign Affairs of Thailand](#) for a list of list of countries which require International Health Certificate for yellow fever vaccination. ESCAP is not responsible for the accuracy or completeness of the information and for any questions please contact the Ministry of Foreign Affairs of Thailand.

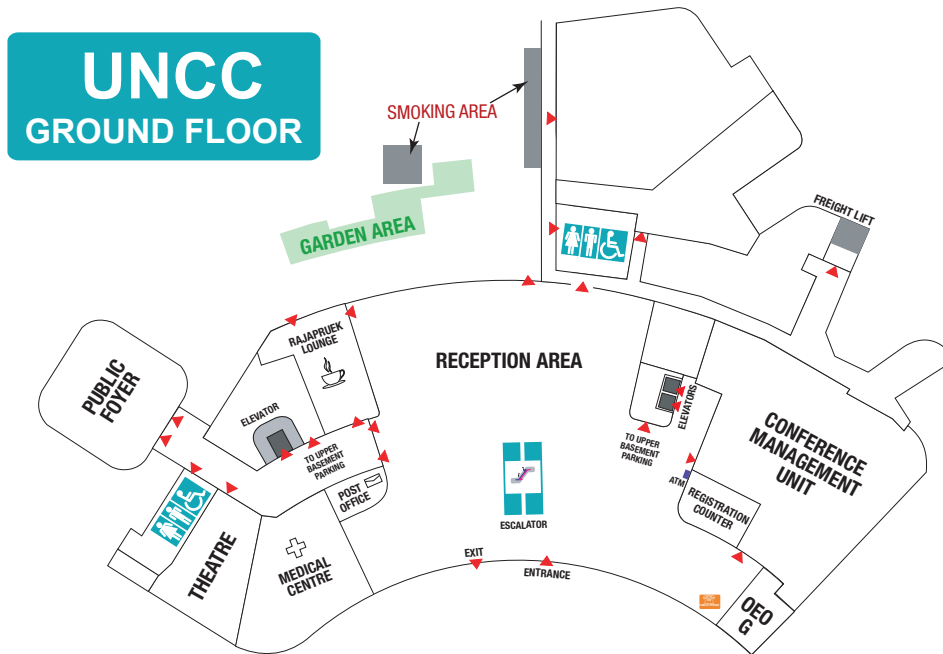
Thailand is currently experiencing ongoing sporadic transmission of the mosquito-borne Zika virus. All travelers are advised to protect themselves from mosquito bites while in Thailand. Given possible transmission of the disease to unborn babies, pregnant women should consider postponing travel to Thailand or talk to their doctor about the implications of traveling to Thailand during this time.

In addition, the Medical Services Division at Headquarters advises that pregnant United Nations staff members should not undertake duty travel or be relocated to countries/areas where local transmission of Zika virus is known to occur. Women who are seeking pregnancy should obtain individual advice from their medical practitioner on risk management regarding their plans to travel into a Zika-affected area. For further information, please read the [attached Zika virus FAQ](#).

First-aid and emergency medical service are available during weekdays at the Medical Centre, which is located on the ground floor of UNCC. The ESCAP Medical Officer and Nurse are available weekdays from 0730 to 1545 hours, with the exception of lunch time from 1200 to 1245 hours. Appointments may be made at extensions 1352 or 1761.

Delegates are strongly encouraged to subscribe to travel or health insurance which is valid in Thailand, in order to cover any medical bills or hospitalization fees.

The United Nations buildings are smoke-free areas. Smoking is permitted only in the designated areas outside of the buildings.



Foreign currency declaration

Any person who brings into or out of Thailand an aggregate amount of foreign currency exceeding US\$ 20,000 or its equivalent shall declare such amount of foreign currency to a customs official. Failure to make such a declaration or making any false declaration to a customs official is a criminal offence.

Currency exchange facilities are available at hotels and other locations all over Bangkok. Such services are also available at the Siam Commercial Bank, United Nations Branch, which is located on the 1st floor of the Service Building (telephone extension 2168). The Bank is open from 0830 to 1530 hours, with no lunch break, from Monday to Friday.

Airline reservations

Many international airlines operate regular services to and from Bangkok. Participants are advised to secure their return bookings prior to their departure for Bangkok. If this is not possible, they should make firm return bookings immediately upon arrival in Bangkok. Travel services are available through the American Express Travel office located on the 4th floor of the Service Building.

Hotel accommodation

The following hotels, located relatively close to ESCAP, have been designated as recommended hotels for which the room rates indicated below are inclusive of service charge and value added tax.

Name and address	Driving distance to UNCC (min.)	Located near BTS or MRT line	Shuttle service to and from ESCAP	Hotel Airport Pick Up Service Available	Room type	Daily room rates (Baht)	
						Single	Double
<p>Amari Watergate *****</p> <p>847 Petchburi Road, Ratchathewi, Bangkok 10400 Tel: +66.2.6539000 ext. 5107 Fax: +66.2.6539045</p> <p>E-mail: nannaphat.j@amari.com</p> <p>Website: http://www.amari.com/watergate/</p> <p>Contact person: Ms. Nannaphat Jiemruegeekul</p>	20-35	<p>15 min. walk to Ratchathewi BTS Station</p> <p>12 min. walk to Ratchaprarop Station (Suvarna bhumi Airport Rail Link City Line)</p>	<p>Yes</p> <p>1,000 Baht (One way)</p> <p>Need advance booking</p>	<p>Yes</p> <p>2,354 Baht (One way)</p> <p>Need advance booking</p>	Deluxe	3,000 ^{a/b/c}	3,200 ^{a/b/c}
<p>Centara Grand at Central World *****</p> <p>999/99 Rama 1 Road, Pathumwan, Bangkok 10330 Tel: +66.2.1001234 Fax: +66.2.1001235</p> <p>E-mail: cgcsales@chr.co.th</p> <p>Website: http://www.centarahotelsresorts.com</p> <p>Contact person: Ms. Pathaipischa Isarangkun na Ayuttaya</p>	20-35	<p>5 min. walk to Chit Lom BTS Station & Siam BTS Station</p>	<p>No</p> <p>Need advance booking</p>	<p>Yes</p> <p>2,400 Baht (One way)</p> <p>Need advance booking</p>	<p>Superior</p> <p>Deluxe</p>	<p>2,900 ^{a/c}</p> <p>3,400 ^{a/c}</p>	<p>3,300 ^{a/c}</p> <p>3,700 ^{a/c}</p>

Name and address	Driving distance to UNCC (min.)	Located near BTS or MRT line	Shuttle service to and from ESCAP	Hotel Airport Pick Up Service Available	Room type	Daily room rates (Baht)	
						Single	Double
Chatrium Riverside ***** 28 Charoenkrung Road, Watprayakrai, Bangkholame, Bangkok 10120 Tel: +66.2.3078888 Fax: +66.2.3078899 E-mail: info.chrb@chatrium.com Website: http://www.chatrium.com/ Contact person: Ms. Narumol Arunyagool	30-45	20 min. walk to Saphan Taksin BTS Station	Yes 900 Baht (One way) Need advance booking	Yes 1,900 Baht (One way) Need advance booking	Standard	3,000 ^{a/c}	3,100 ^{a/c}
					Superior	3,300 ^{a/c}	3,500 ^{a/c}
Conrad Bangkok ***** 87 Wireless Road, Phatumwan, Bangkok 10330 Tel: +66.2.6909999 ext. 9945 Fax: +66.2.6909000 E-mail: Salita.panitchpakdi@conradhotels.com Website: http://conradhotels3.hilton.com/en/hotels/thailand Contact person: Ms. Salita Panitchpakdi	40-55	10 min. walk to Phloen Chit BTS Station	No	Yes 2,900 Baht (One way) Need advance booking	Standard	3,650 ^{a/c}	4,150 ^{a/c}
					Superior	4,350 ^{a/c}	4,850 ^{a/c}

Name and address	Driving distance to UNCC (min.)	Located near BTS or MRT line	Shuttle service to and from ESCAP	Hotel Airport Pick Up Service Available	Room type	Daily room rates (Baht)	
						Single	Double
<p>Dusit Thani Hotel *****</p> <p>946 Rama 4 Road, Silom, Bangrak, Bangkok 10500 Tel: +66.2.2009000 ext. 2909 Fax: +66.2.2009600</p> <p>E-mail: sachon@dusit.com</p> <p>Website: http://www.dusit.com</p> <p>Contact person: Ms. Sachon Thiraprawat</p>	25-40	6 min. walk to Sala Daeng BTS Station	No	Yes 2,500 Baht (One way) Need advance booking	Superior	3,103 ^{a/c}	3,745 ^{a/c}
<p>Eastin Grand Sathorn *****</p> <p>33/1 South Sathorn Road, Yannawa, Sathorn, Bangkok 10120 Tel: +66.2.2108100 Fax: +66.2.2108399</p> <p>E-mail: ados1@eastingrandsathorn.com</p> <p>Website: http://www.eastinhotelsresidences.com/eastingrandsathornbangkok/default-en.html</p> <p>Contact person: Mr. Kitisak Sawaddichai</p>	30-45	2 min. walk to Surasak BTS Station	Yes 1,850 Baht (One way) Need advance booking	Yes 1,850 Baht (One way) Need advance booking	Standard Superior	2,800 ^{a/c} 3,200 ^{a/c}	2,800 ^{a/c} 3,200 ^{a/c}

Name and address	Driving distance to UNCC (min.)	Located near BTS or MRT line	Shuttle service to and from ESCAP	Hotel Airport Pick Up Service Available	Room type	Daily room rates (Baht)	
						Single	Double
<p>Grand Centre Point Rajdamri *****</p> <p>153 / 2 Soi Mahalek Luang 1, Ratchadamri Road, Pathumwan, Bangkok 10330 Tel: +66.2.6705000 ext. 4785 Fax: +66.2.6705069</p> <p>E-mail: tarin.l@gcphotels.com</p> <p>Website: http://www.grandcentrepointratchadamri.com</p> <p>Contact person: Ms. Tarin Luechaikam</p>	25-40	<p>5 min. walk to Rajdamri BTS Station</p> <p>10 min. walk to Chit Lom BTS Station</p>	No	<p>Yes</p> <p>1,090 Baht (One way)</p> <p>Need advance booking</p>	Deluxe	2,889 ^{a/c}	3,317 ^{a/c}
<p>Grand Centre Point Terminal 21 *****</p> <p>2 Sukhumvit Soi 19 (Wattana), Sukhumvit Road, Klongtoey Nua, Wattana, Bangkok 10110 Tel: +66.2.6819000 Fax: +66.2.6819100-1</p> <p>E-mail: terminal21@gcphotels.com</p> <p>Website: http://www.grandcentrepointerminal21.com</p> <p>Contact person: Ms. Sunisa Tanghom</p>	30-45	2 min. walk to Asok BTS Station	<p>Yes</p> <p>800 Baht (One way)</p> <p>Need advance booking</p>	<p>Yes</p> <p>1,300 Baht (One way)</p> <p>Need advance booking</p>	Deluxe Premium	3,500 ^{a/c}	3,500 ^{a/c}

Name and address	Driving distance to UNCC (min.)	Located near BTS or MRT line	Shuttle service to and from ESCAP	Hotel Airport Pick Up Service Available	Room type	Daily room rates (Baht)	
						Single	Double
<p>Grand China Hotel ****</p> <p>215 Yaowarat Road, Bangkok Tel: +66.2.2249977, +66.2.2247997 Fax: +66.2.2247999</p> <p>E-mail: phetanong@grandchina.com</p> <p>Website: http://www.grandchina.com</p> <p>Contact person: Ms. Phet-Anong Naksuthi</p>	15-20	No	Yes		Deluxe	2,500 ^{a/c}	2,700 ^{a/c}
<p>Holiday Inn Ploenchit ****</p> <p>971 Phloenchit Rd, Lumpini, Pathum Wan, Bangkok 10330 Tel: +66.2.6561555 Fax: +66.2.6561666</p> <p>E-mail: sunisa.wattanapanyapitak@ihg.com</p> <p>Website: http://www.ihg.com</p> <p>Contact person: Ms. Sunisa Wattanapanyapitak</p>	25-40	2 min. walk to Chit Lom BTS Station	No	Yes 1,500 Baht (One way) Need advance booking	Standard Superior	2,650 ^{a/c} 3,150 ^{a/c}	2,950 ^{a/c} 3,450 ^{a/c}

Name and address	Driving distance to UNCC (min.)	Located near BTS or MRT line	Shuttle service to and from ESCAP	Hotel Airport Pick Up Service Available	Room type	Daily room rates (Baht)	
						Single	Double
Hotel Dé Moc *** 78 Prajatipatai Road, Bangkok Tel: +66.2. 6292100-4 Fax: +66.2.2801299 E-mail: rsvn@buddyhotelsresorts.com Website: http://www.hoteldemoc.com Contact person: Mr. Sonthi Saiklai	5-10	No	Yes (One way transfer from hotel to UNCC)		Standard	1,400 ^{a/c}	1,600 ^{a/c}
					Superior	1,600 ^{a/c}	1,800 ^{a/c}
Landmark ***** 138 Sukhumvit Road, Bangkok 10110 Tel: +66.2.2540404 Fax: +66.2.6532694 Email: wuthiporn.n@landmarkbangkok.com Website: http://www.landmarkbangkok.com Contact person: Mr. Wuthiporn Naruemityarn	30-45	2 min. walk to Nana BTS Station	No	Yes 2,200 Baht (One way) Need advance booking	Superior	2,996 ^{a/c}	3,317 ^{a/c}
					Deluxe	4,066 ^{a/c}	4,387 ^{a/c}

Name and address	Driving distance to UNCC (min.)	Located near BTS or MRT line	Shuttle service to and from ESCAP	Hotel Airport Pick Up Service Available	Room type	Daily room rates (Baht)	
						Single	Double
<p>Marriott Courtyard ****</p> <p>Mahadlekluang 1, Road, Ratchadamri Rd, Lumpini, Pathum Wan, Bangkok 10330 Tel: +66.2.6901888 Fax: +66.2.6901711</p> <p>E-mail: Pumin.T@courtyard.com</p> <p>Website: http://www.marriott.com</p> <p>Contact person: Mr. Pumin Tippawan</p>	25-40	7 min. walk to Rachadamri BTS Station	No	Yes 1,600 Baht (One way) Need advance booking	Deluxe	2,600 ^{a/c}	2,814 ^{a/c}
<p>Millennium Hilton *****</p> <p>123 Charoennakorn Road, Klongsan, Bangkok 10600 Tel: +66.2.4422000 Fax: +66.2.4422020</p> <p>E-mail: bangkok.reservations@hilton.com</p> <p>Website: http://www3.hilton.com/</p> <p>Contact person: Ms. Siriwan Sheewathanakornkul</p>	35-50	20 min. walk to Krung Thon Buri BTS Station	Yes 1,200 Baht (One way) Need advance booking	Yes 1,700 Baht (One way) Need advance booking	Deluxe	3,200 ^{a/c}	3,600 ^{a/c}

Name and address	Driving distance to UNCC (min.)	Located near BTS or MRT line	Shuttle service to and from ESCAP	Hotel Airport Pick Up Service Available	Room type	Daily room rates (Baht)	
						Single	Double
Nouvo City Hotel **** 2 Samsen 2, Samsen Road, Banglumphu, Pranakorn, Bangkok 10200 Tel: +66.2.2827500 ext. 0110 Fax: +66.2.2821243 E-mail: adam@nouvocityhotel.com Website: http://www.nouvocityhotel.com Contact person: Mr. Adam Phadungsilp	5-10	No	Yes		Superior	1,600 ^{a/b/c}	1,800 ^{a/b/c}
					Deluxe	1,900 ^{a/b/c}	2,100 ^{a/b/c}
					Grand Deluxe	2,200 ^{a/b/c}	2,400 ^{a/b/c}
Novotel Fenix Ploenchit **** 566 Ploenchit Road, Lumpini, Pathum Wan, Bangkok 10330 Tel: +66.2.3056000 Fax: +66.2.3056020 E-mail: H7176-sl7@accor.com Website: http://www.accorhotels.com Contact person: Ms. Nalinthicha Waraphut	30-45	2 min. walk to Phloen Chit BTS Station	No	Yes 1,600 Baht (One way) Need advance booking	Superior	2,900 ^{a/c}	2,900 ^{a/c}

Name and address	Driving distance to UNCC (min.)	Located near BTS or MRT line	Shuttle service to and from ESCAP	Hotel Airport Pick Up Service Available	Room type	Daily room rates (Baht)	
						Single	Double
<p>Plaza Athenee *****</p> <p>61 Wireless Road, Lumpini, Pathum Wan, Bangkok Tel: +66.2.6508800 ext. 6211 Fax: +66.2.2540071</p> <p>E-mail: peenita.silapasuwan@lemeridien.com</p> <p>Website: http://www.plazaatheneebangkok.com</p> <p>Contact person: Ms. Peenita Silapasuwan</p>	30-45	6 min. walk to Phloen Chit BTS Station	No	Yes 2,400 Baht (One way) Need advance booking	Deluxe	3,200 ^{a/c}	3,700 ^{a/c}
<p>Pullman Bangkok Kingpower *****</p> <p>8 Rangnam Road, Kweag Thanon-Phayathai, Rachathewi, Bangkok Tel: +66.2.6809813 Fax: +66.2.6809998</p> <p>E-mail: ssm@pullmanbangkokkingpower.com</p> <p>Website: http://www.pullmanbangkokkingpower.com</p> <p>Contact person: Ms. Darunee Khongbhakdee</p>	20-35	5 min. walk to Victory Monument BTS Station	No	Yes 1,850 Baht (One way) Need advance booking	Superior Deluxe	3,055 ^{a/c} 3,376 ^{a/c}	3,269 ^{a/c} 3,590 ^{a/c}

Name and address	Driving distance to UNCC (min.)	Located near BTS or MRT line	Shuttle service to and from ESCAP	Hotel Airport Pick Up Service Available	Room type	Daily room rates (Baht)	
						Single	Double
<p>Riva Surya – Bangkok ****</p> <p>23 Phra Arthit Road Bangkok Tel: +66.2.6335000 Fax: +66.2.6335050</p> <p>E-mail: info@rivasuryabangkok.com</p> <p>Website: http://www.rivasuryabangkok.com</p> <p>Contact person: Ms. Thannaree Ketkaew</p>	10-15	No	No		Urban	3,277 ^{a/c}	3,597 ^{a/c}
					Riva	3,829 ^{a/c}	4,149 ^{a/c}
					Deluxe	4,072 ^{a/c}	4,392 ^{a/c}
					Premium	4,537 ^{a/c}	4,857 ^{a/c}
<p>Royal Orchid Sheraton *****</p> <p>2 Charoen Krung Road Soi 30 (Captain Bush Lane), Siphya, Bang Rak, Bangkok 10500 Tel: +66.2.2660123 Fax: +66.2.6395480</p> <p>E-mail: naruemon.sanguansap@sheraton.com</p> <p>Website: http://www.royalorchidsheraton.com</p> <p>Contact person: Ms. Naruemon Sanguansap</p>	30-45	10 min. to Saphan Taksin BTS Station by shuttle boat	No	Yes 2,500 Baht (One way) Need advance booking	Deluxe	3,100	3,600

Name and address	Driving distance to UNCC (min.)	Located near BTS or MRT line	Shuttle service to and from ESCAP	Hotel Airport Pick Up Service Available	Room type	Daily room rates (Baht)	
						Single	Double
Royal Princess Larn Luang Hotel ****(1) 269 Larnluang Road, Bangkok Tel: +66.2.2813088 Fax: +66.2.2801314 E-mail: rsvn@royalprincesslarnluang.com Website: http://www.royalprincesslarnluang.com Contact person: Ms. Benjarat Rusakul	5-15	No	Yes	Yes 1,500 Baht (One way) Need advance booking	Superior	2,800 ^{a/b/c}	3,000 ^{a/b/c}
					Deluxe	3,400 ^{a/b/c}	3,600 ^{a/b/c}
Shangri-La Hotel ***** 89 Soi Wat Suan Plu, New Road, Bangkok Tel: +66.2.2367777 Fax: +66.2.2368579 E-mail: thiptera.tanhasri@shangri-la.com Website: http://www.shangri-la.com Contact person: Ms. Thiptera Tanhasri	30-45	10 min. walk to Saphan Taksin BTS Station	No	Yes 2,900 Baht (One way) Need advance booking	Deluxe	3,600 ^{a/c}	4,100 ^{a/c}

(1) Fifty single rooms with buffet breakfast have been block booked by the Secretariat at the Royal Princess Larn Luang Hotel, located in the vicinity of the UNCC, at a favorable room rate. Complimentary shuttle van is offered from the hotel to the UNCC in the morning and back in the evening. Participants wishing to occupy these rooms should directly contact Ms. Benjarat Rusakul, Director of Sales, at benjarat@royalprincesslarnluang.com or at telephone number +66.2.2813088, quoting reference UNESCAP/IAMLADP Meeting, with a copy to Ms. Thida Mathapongpan, at mathapongpan@un.org. The hotel will accept reservations under this quota until Friday, 26 May 2017. Any rooms that are not booked by that date will be released and available only for booking on normal commercial terms.

Name and address	Driving distance to UNCC (min.)	Located near BTS or MRT line	Shuttle service to and from ESCAP	Hotel Airport Pick Up Service Available	Room type	Daily room rates (Baht)	
						Single	Double
<p>Siam @ Siam Design Hotel ****</p> <p>865 Rama 1 Road, Wangmai, Pathum Wan, Bangkok Tel: +66.2.2173000 ext. 1103 Fax: +66.2.2173030</p> <p>E-mail: assist.dos2@siamatsiam.com</p> <p>Website: http://www.siamatsiam.com</p> <p>Contact person: Ms. Natkhanit Chirawacharanant</p>	15-20	No	Yes		Leisure Class	3,355 ^{a/c}	3,825 ^{a/c}
<p>The Sukosol *****</p> <p>477 Si Ayuthaya Road, Phayathai, Bangkok Tel: +66.2.2470123 Fax: +66.2.2470165</p> <p>E-mail: sales@sukosolhotels.com</p> <p>Website: http://www.sukosolhotels.com</p> <p>Contact person: Ms. Ratchaneekrit Khankath</p>	15-30	5 min. walk to Phaya Thai BTS Station & Airport Rail Link	No	Yes 1,600 Baht (One way) Need advance booking	Deluxe	2,800 ^{a/c}	3,000 ^{a/c}

Name and address	Driving distance to UNCC (min.)	Located near BTS or MRT line	Shuttle service to and from ESCAP	Hotel Airport Pick Up Service Available	Room type	Daily room rates (Baht)	
						Single	Double
<p>Trang Hotel ***</p> <p>99/1 Wisutkasat Road, Bangkok Tel: +66.2.2822141-4 Fax: +66.2.2803610</p> <p>E-mail: reservations@tranghotelbangkok.com</p> <p>Website: http://www.tranghotelbangkok.com</p> <p>Contact person: Ms. Thongtem Lerknawapairoj</p>	5-10	No	Yes		Superior Superior Premium Deluxe	1,400 ^{a/c} 1,600 ^{a/c} 1,800 ^{a/c}	1,400 ^{a/c} 1,600 ^{a/c} 1,800 ^{a/c}
<p>VIE Hotel Bangkok, MGallery by Sofitel *****</p> <p>117/39-40 Phaya Thai Road, Ratchathewi, Bangkok 10400 Tel:+66.2.3093939 Fax: +66.2.3093838</p> <p>E-mail: waranya.t@viehotelbangkok.com</p> <p>Website: http://www.viehotelbangkok.com</p> <p>Contact person: Ms. Waranya Thamprapasasdon</p>	20-35	1 min. walk to Ratchathewi BTS Station	Yes 1,070 Baht (One way) Need advance booking	Yes 1,500 Baht (One way) Need advance booking	Standard	2,996 ^{a/c}	3,370 ^{a/c}

- a. Inclusive of daily American breakfast, service charge and value added tax.
b. Complimentary transport services provided according to fixed schedules, from the hotel to UNCC in the morning and back to the hotel in the evening.
c. Free Internet Access.

Participants are requested to contact the hotel directly at least 10 working days in advance and provide the participant's full name, date and time of check-in and check-out, flight numbers and contact details.

Rooms are available to participants on a first come, first served basis. Any cancellations, postponements or other changes should be notified to the hotel at least 48 hours in advance. Rooms not occupied in accordance with the latest advice will be held for 24 hours at the participant's expense and then released.

The rates provided in the table are as of January 2017 and subject to change without notice. Please confirm the room rates with the hotel directly.

Transport from and to the airport

Participants should make their own transportation arrangements from Suvarnabhumi International Airport or Don Mueang International Airport to their respective hotels. Limousine, metered-taxi and bus services are readily available at the airports. Detailed information about the respective airports can be found at <http://www.suvarnabhumiairport.com> and <http://www.donmuangairport.com>.

To use the airport limousine service, **it is strongly recommended that participants contact only the authorized officials at the counters located in the airport arrival zone.** These officials will issue a ticket for the assignment of a limousine for transporting

passengers to the desired destination, upon request. The Suvarnabhumi International Airport limousine service counters are located on the 2nd floor at Baggage Claim and Arrival Hall exits, channels A, B and C. For public taxi, participants are advised to proceed to the 1st floor of the Passenger Terminal, between exit doors 4 and 7, outdoor area, where they will find automatic dispensing machines from which they can collect a queuing ticket for a public taxi. In addition to toll fees, there is a 50 baht surcharge to be added to the meter charge from airport to the city. Please refer to the airport websites noted above for details.

Transport to attend meetings

Participants should make their own transport arrangements to and from UNCC. Metered-taxis are readily available in the city. Some hotels close to the United Nations building provide complimentary transport, according to fixed schedules, to and from UNCC.

Internet services

Free wireless internet access is available in all conference and meeting rooms and in the public areas of UNCC. No password is required.

Catering services

Catering services are available at the following locations:

Cafeteria, which serves Thai and international lunch, located on the 1st floor of UNCC, is open from 1100 to 1400 hours for lunch from Monday to Friday.

Canteen, which serves Thai lunch, located on the ground floor of the Service Building, is open from 0700 to 1300 hours from Monday to Friday.

Coffee Corner, which serves sandwiches, pastries, coffee, tea and soft drinks, located on the 1st floor of UNCC, is open from 0700 to 1700 hours.

Rajapruek Lounge, which serves light meals and beverages, located on the ground floor of UNCC, is open from 0700 to 1700 hours from Monday to Thursday, and from 0700 to 2000 hours on Friday.

Accessibility support for persons with disabilities

In order to enhance accessibility to UNCC for persons with diverse disabilities, whether visual, physical, brain lesions, hearing or speech impairments, a set of assistive devices are

available upon request in a designated area at the Accessibility Centre, 1st floor, UNCC. For more information please email escap-conference-management@un.org or call +66.2.2881806.

Library facilities

ESCAP Library facilities are available on the 1st floor, Service Building, from 0730 to 1600 hours, Monday to Friday. For details on the use of the ESCAP Library facilities, please consult the staff on duty at the Library or call extensions 1329 and 1360. Further information about the ESCAP Library can be found at www.unescap.org/library.

Banking facilities

Banking services are available during weekdays at the Siam Commercial Bank, United Nations Branch, located on the 1st floor of the Service Building, from 0830 to 1530 hours (telephone extension 2168).

Postal services

Postal services are available at the Post Office, United Nations Branch, located on the ground floor of UNCC. It is open from 0800 to 1600 hours, Monday through Friday. The Post Office can be contacted at extensions 1260 and 2911.

Souvenir shop

The souvenir shop is located on the first floor of UNCC. It is open from 0800 to 1700 hours, Monday through Friday. The shop can be contacted at extension 1295.

Travel agent

The American Express Travel (AMEX) office is located on the 4th floor, Service Building, and is open on weekdays from 0800 to 1700 hours. 2820, 2821, 2822 and 2823.

IAMLADP 2017
is a green meeting.
This interactive guide
has been published in
electronic format
only; please refrain
from printing.